

## SIGNIFICANT GOVERNANCE ISSUES 2014/15

No.	Governance issue	Proposed Action	Timescale	Responsible Officer/Group	Current Position as at 30 November 2015
1.	Embedding of budget understanding / development / ownership	<ul style="list-style-type: none"> <li>• Provision of financial training (external for budget holders)</li> <li>• Develop and implement a detailed and robust financial reporting process for Members and Officers</li> <li>• Provide dedicated accountancy support for all services</li> </ul>	September-December 2015	Group Manager Finance & Asset Management	<p>Finance training for non-finance managers, facilitated by CIPFA, was held in September and was well attended and well received by managers. A further facilitated event is being planned for March 2016 in preparation for the closure of accounts.</p> <p>The financial reporting framework has been improved so that detailed monthly management reporting on a number of levels occurs and the reporting of the financial position, again in a more detailed manner, happens monthly for CLT and quarterly for members.</p> <p>All service areas now have dedicated accountancy support assigned to them with regular meetings taking place.</p>

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2.	Business Continuity	<ul style="list-style-type: none"> <li>Testing of Business Continuity arrangements</li> </ul>	December 2015	Business Continuity Group	The intention is to use the Civil Protection Team at Waterwells to facilitate scenario testing. A meeting is being held on 3 December to scope the testing exercise. The actual test will take place early in the New Year.
3.	Constitution update	<ul style="list-style-type: none"> <li>Review of Constitution including the Responsibility of Functions (Scheme of Delegations)</li> <li>Update Constitution as necessary</li> </ul>	September-December 2015  March 2016	Group Manager Democratic Services	Target date is May 2016 and a programme is being drawn up to achieve this timescale. The programme will include a Member Seminar on any proposed changes if required.
4.	Workforce Development Strategy	<ul style="list-style-type: none"> <li>Develop and implement a corporate Workforce Development Strategy</li> </ul>	September 2015 – March 2016	Group Manager Corporate Services	This is currently being worked upon. The Council's HR team is working in partnership with senior officers from the Glos Care Services HR team who are helping towards delivering the strategy. This is at no cost to the Council and is an excellent learning opportunity for both parties.